



APPORTIONMENT REMITTANCE FORM

Elizabeth River District Office
 PO Box 12654
 Norfolk, VA 23541-0654

PLEASE PRINT

Church/Group _____ Date ____/____/____

Sender's Name _____ Phone # or Email _____

Payable to: ELIZABETH RIVER DISTRICT UMC

District Budget\$ _____

Wesley Community Service Center\$ _____

Wesley Foundation\$ _____

Other/Event (specify)\$ _____

Total cash \$ _____ *Total checks \$ _____ Number of checks _____ **Total Remittance** \$ _____
 (check _____)

*If more than 2 checks payable to E.R. DISTRICT UMC please attach a tape.

Payable to: ERD BOARD of MISSIONS

Board of Missions & Specials \$ _____

Board of Mission Dinner \$ _____

Other (specify)..... \$ _____

Total cash \$ _____ *Total checks \$ _____ Number of checks _____ **Total Remittance** \$ _____
 (check # _____)

*If more than 2 checks payable to E.R.D. MISSIONS, INC., please, attach a tape.

1. Send **both checks**: "Elizabeth River District UMC" and "Elizabeth River District Board of Missions"
With one form: white copy to Elizabeth River District Office (labels provided)
2. Retain canary copy for church records.
3. Never send cash through the mail.

If you have questions, you may call or email the District Finance Secretary, (757) 473-1592 or ERFinance@vaumcm.org

White copy to: district office w/all money

Pink: District Treasurer

Canary: Retain for church records