



October 29, 2018

Dear Clergy & Staff/Pastor Parish Relations Committee Chair;

Here we are again, the season for the prayerful process of assessing pastoral leadership for the annual process of appointment making. Without such prayerful attention, the process is impaired. It is critical that attention be paid in the careful consideration of submitting the enclosed UPDATED Joint SPRC & Pastor's Annual Recommendation to the Cabinet 2018-2019, also known as Preference Form, particularly the portion attending to the Mission Needs of the Church. Please remember that the **pastor(s)** and **committee must complete the form together**. This is the appropriate time to review the clergy evaluation done in the spring, referring to the goals that were set with the pastor.

While the decision will be made by the incoming 2019-2021 Staff-Parish Relations Committee, it is suggested that both the 2018 class and the 2021 class committee meet in **December** so that all might be a part of the conversation. Whether the meeting is held in December or January, the 2018 class may have voice but not vote. The enclosed 2018-2019 Preference Form is to be returned to the District Office **no later than January 10, 2018**, as I will be reporting to Cabinet the very next day. (That means your **Staff/Pastor Parish Relations Committee** should be **scheduled before that date.**)

*The enclosed Preference Form is to be returned to the District Office **no later than January 10, 2018**, as I will be in Cabinet the very next day.*

*... helpful to our interview is a Questionnaire (included with this letter) to **complete and return 3 days prior** to your appointment.*

Pastors, I want to meet with all of you -- whether you are considering a move or not. What will be helpful to our interview is a Questionnaire (included with this letter) to **complete and return 3 days prior** to your appointment. You should have received an invitation by email to sign up for your appointment time online in **SignUpGenius**. If you should have any difficulty with SignUpGenius, please email or call the district office for assistance (email & phone # below). If after our meeting we agree that a move is in order, I will be in touch to schedule a meeting with the Staff-Parish Relations Committee to discuss the mission and ministry of the church.

Appointment dates are available between **November 1st** and **December 12th**.

May God's richest blessings be yours.

Rev. M. Wayne Snead

ENCLOSURES: Joint Preference Form
Clergy Interview Questionnaire (clergy only)